



demelza

Our safeguarding team

Safeguarding is everyone's business. Our Designated Safeguarding and PREVENT Leads are also available for advice and support. If you see or hear anything that makes you worry about a child, young person or vulnerable adult, even if it doesn't seem important, **please contact a member of Demelza's safeguarding team.**



Katie Stevens

Designated Safeguarding
and PREVENT Lead;
Director of Clinical Services
katie.stevens@demelza.org.uk
M: 07712 525840



Melissa Mungovan

Named Nurse for safeguarding;
Lead Nurse, East Sussex
melissa.mungovan@demelza.org.uk
M: 01323 446473



Dave Winch

Safeguarding Lead;
Deputy Director
of Nursing
dave.winch@demelza.org.uk
M: 07719 065221



Megan Watkins

Safeguarding Lead;
Lead Nurse SEL
megan.watkins@demelza.org.uk
M: 07719 019605



Anna Sillett-Mills

Safeguarding Lead (Adult);
Family Liaison Lead
anna.sillett-mills@demelza.org.uk
M: 07889 511595

Find out more



- If out of hours, please contact your line manager, or the person who is on call for your area of work.
- If you feel the issue can wait until normal office hours, make notes of all your concerns and report as soon as possible to safeguardinggroup@demelza.org.uk.
- If you feel anyone could be in immediate danger, call the police emergency number 999 or non-emergency number 101.

Our safeguarding framework

What we have in place

- Designated Safeguarding Lead, Named Nurse for Safeguarding children and Safeguarding Leads – all with PREVENT training
- Safeguarding assurance advisory group
- Extensive child and adult safeguarding policies including Liberty Protection Safeguards
- Safer recruitment; including enhanced DBS checks
- All staff, volunteers and trustee's receive an introduction to safeguarding during their induction
- All staff, including non-clinical managers and trustees complete Level 1 safeguarding e-learning
- All staff, volunteers and clinical governance trustees undertaking hospice related activities but not directly working with children and families undertake level 2 safeguarding e-learning, and attend a face to face update every 3 years
- Anyone working directly with children and families undertake level 3 safeguarding training every 3 years, with an annual face to face update
- Designated safeguarding and PREVENT leads undertake Level 4 safeguarding training
- Designated Safeguarding Lead and Named Nurse undertake Level 5 training
- Line managers attend safe recruitment training

Organisational representation on the Safeguarding Assurance Advisory Group

- Trustee board lead for safeguarding – chair
- Designated safeguarding and PREVENT Leads:
 - Director of Clinical Services and/or Deputy Director of Nursing and care
 - Lead nurses
 - Family liaison lead
- Trustee, Consultant Paediatrician
- Parent trustee representative
- Representatives from voluntary Services, fundraising, marketing and communications,
- Retail service development and HR/People teams

What we do

- Safeguarding is an agenda item at fortnightly clinical safety meetings
- Safeguarding is discussed at monthly MDT and safeguarding meetings
- Quarterly safeguarding audits are undertaken
- An annual safeguarding report is presented to the Clinical Governance Committee
- The safeguarding children and adults' policy is reviewed 3 yearly as a minimum
- The safeguarding assurance advisory group meet quarterly as a minimum to review safeguarding practices
- Safeguarding is a standard agenda item at every clinical governance committee meeting
- Safeguarding is a standard agenda item at every trustee board meeting
- Internal and external safeguarding supervision

Safeguarding process

Recognise



Respond



Refer



Record



Review

For further information, please contact one of the designated safeguarding and PREVENT leads:

Katie Stevens: 07712 525840
Melissa Mungovan: 01323 446473
Dave Winch: 07719 065221
Megan Watkins: 07719 019605
Anna Sillett-Mills: 07889 511595